



# HONOR OUR STAFF!

## Honor Our Staff

Each year we ask our partner school administrators to nominate PSI employees whom they feel have performed in an exemplary fashion. Sometimes administrators do not have the time to recognize staff, but those that have been nominated as of this writing are listed below. To these staff, thank you for all you do and for representing PSI so well. Whether you were officially nominated or not, we at PSI want to thank each of you for all you do to serve our schools and our students. For those who were nominated, formal recognition will take place at your discipline-specific fall meeting.

### Health Services

### School

### Job Title

Shemeka Burts	Kennedy Academy	LPN
Lisa Campbell	Fairview Park City School	LPN
Jacqueline Davidson-Hamlin	Independence Middle School	LPN
Erin Lucas	St Benedict School	Health Aide
Carol Meszaros	Olmsted Falls Early Child Ctr	RN
Deborah Perry	Strongsville Early Learning	Health Aide
Lisa Schmidt	St Mary of the Assumption	RN
Janet Yue	Citizens Academy	RN
Pam Hoover	Chagrin Falls City Schools	RN
Jeffrey Bremer	Independence Primary School	LPN

## PSIdelines, May 2015

A newsletter for the professional staff of PSI published periodically throughout the year.

### MISSION STATEMENT

PSI is the market leader in high-quality educational and health services to schools. We strive in everything we do to gain the trust of our clients and to meet or exceed their expectations for quality, value, and responsiveness.

### VISION STATEMENT

PSI is The Trusted Provider of High-Quality Educational and Health Services to Schools. Together, We Create the Foundation that Supports All Students to Learn, Thrive and Grow.

### EDUCATIONAL SUPPORT SERVICES

Colleen Lorber, Ph.D.  
*Executive Director Client Services*

Linda Grimm, Ed.S.  
*Regional Support Supervisor*

Bob Murray, Ed.S.  
*Coordinator: School Psychology*

Karen Heichel, M.A.  
*Psychology Supervisor*

Julie Wood, M.Ed.  
*Manager: Educational Support Services*

Christine Worthington, M.A.  
*Supervisor: Speech & Therapy*

Robin Caston, M.A.  
*Manager: Jon Peterson/Autism Scholarships*

Kristen Brennan, M.A.  
*Supervisor: Education Specialists*

Beth Bendokaitis, BS.Ed.  
*Supervisor: Education Specialists*

### HEALTH SERVICES

Meredith Sitko, B.Ed., CHES, RN, NCSN  
*Director: Client Services*

Lynn Chrostowski, NCSN, RN, MSN,  
*Director: Staff/Clinic Services*

Debbie Osysko, RN  
*Manager: Client Services*

Barb Taylor Ross, RN  
*Manager: Staff/Clinic Services*

Laura Sheeks, RN  
*Manager: Staff/Clinic Services*

Paula Harris, RN, CNN, CHPN  
*Manager: Special Needs Services*

### PREVENTION / INTERVENTION AND PROFESSIONAL DEVELOPMENT SERVICES

Karen McKelvey, Ed.S.  
*Director*

### FOREIGN LANGUAGE / ESL

Karen McKelvey, Ed.S.  
*Coordinator*

Kay Almy, M.A.T.  
*Supervisor: ESL/Foreign Language*

### ADMINISTRATION

Steven L. Rosenberg, Ph.D.  
*President/CEO*

Nancy Musci  
*Executive Director: Operations and Admin.*

## Honor Our Staff Continued...



### Education Services

### School

### Job Title

Jay Campbell	Bishop Rosecrans	Intervention Specialist
William Hopkins	St. Adalbert	Intervention Specialist
Deborah Hunt	St. Mary of the Assumption	Intervention Specialist
Joy Kakish	St. Mary of the Assumption	Clerk
Brittany McCarthy	Westside Christian Academy	Remedial Teacher
Gayle Riess	St. Mary of the Assumption	Remedial Teacher
Karen Savage	St. Benedict	Educational Aide
Monika Tabor	St. Charles Borromeo	Title 1 Teacher
Susanne Valletta	Lutheran High School West	Remedial Teacher
Anne Zivanchev	St. Mary of the Assumption	Gifted Teacher

### Speech & Language

Margaret Hill	St. Mary of the Assumption	Speech Pathologist
Chyanne Monroe	St. Patrick School	Speech Pathologist

### Psychological Services

Ashley Haas	Towpath Trail High School	Psychological Services
Patricia Lehman	Horizon Science Academy	Psychological Services
Joyce Snyder	St. Mary of the Assumption	Psychological Services

## Healthy Losers Make the Best WINNERS!

Our PSI health team provides professional nursing care for their students throughout the school year. Our staff also strives to incorporate fun activities for staff and administrators. Our [PSI Registered Nurse Stephanie Carlson](#) introduced to the staff at her three schools, a biggest loser competition. Stephanie is currently the Registered Nurse at Denison Elementary, Denison Middle School and Noble Academy. Each school competed against one another. This 10-week competition just ended!

Principals from each school signed up to join their team. The cost of the competition was \$5. The rules of the contest include: you must weigh-in on the same scale in the school clinic weekly. There was a \$1 penalty for those that did not weigh-in each week, \$1 penalty if they gained weight for the week, and \$1 if their weight stayed the same.



Ms. Kratz before the challenge with her parents at Christmas 2014.

The team with the biggest percentage of weight loss wins! Formula used:  $(\text{initial weight} - \text{actual weight}) / \text{initial weight} \times 100 = \% \text{weight loss}$ . The money each week collected was added to a piggy bank. The winning school at the end of the ten weeks takes the bank! The team has the option of going out to eat, having a staff pig out or simply dividing the winning cash between teammates.

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## Healthy Losers Make the Best WINNERS! Continued...

Stephanie started this competition as a team building activity for her staff. The competition was a successful means of weight loss for many of the staff. Most importantly, this competition introduced healthy eating habits and exercise into their daily routines. Denison Elementary brought in a Zumba instructor. Staff enjoyed this class once a week and served as a motivator for their team. Denison Middle School had several staff arrive early while others stayed late to get their weekly workouts in. Each week Stephanie sent out an email reminder for weigh-in and a fun fact sheet that she placed in staff mailboxes as a reminder to stay active and make healthy food choices.

Denison Middle School Intervention Specialist, Elizabeth Peck states "I just want to say thank you to Stephanie for putting this competition together." "If it were not for this challenge, I would not have had the motivation to kick start healthy eating and exercise."

Each week Stephanie picked a weekly winner from each school. The weekly winners received a skinny cow award with a skinny candy bar attached (110 calories). This competition has been a huge success! Several calls have been received on how to go about starting this program in their schools. Stephanie is hoping to make this an annual event!

Congratulations go to this year's winning school, Denison Elementary School, team Metabolites. This team had a total weight loss of -4.7%. They won \$205.00. Denison Elementary team plans to use the money to participate in a team event.

Ms. Kratz, principal at Denison Elementary lost the most weight totaling a weight loss percentage of -13.4%.

What an accomplishment! Looking forward to seeing other fun activities from our PSI team!

Ms. Kratz receiving the biggest loser basket and the money for her winning team, March 2015.



### A Note from Dr. Lorber...

Dear PSI Health Team,

It has been such a pleasure meeting so many of you at the PSI Health Events this year. I look forward to continuing a successful PSI School Health Program with the help of all your dedication and superb performances!

Colleen Lorber, PhD  
PSI Executive Director of Client Services



Finally, we are able to usher in the warmer weather! We have almost made it through another successful school year as the 2014-2015 school year comes to a close. Thank you for your continued hard work and dedication to the schools and students that PSI serves. As we look toward next school year, it is imperative, that PSI Health Team Members make sure tentative plans have been filled out and submitted via your [psi-health.org](mailto:psi-health.org) email.

April 15, 2015 marked our first Spring Health Meeting. We had wonderful attendance and thoroughly enjoyed seeing so many of you there!

The meeting opened up with our “Spotlight’s On” presentations from our very own PSI Health Team Members, Registered Nurses, Stephanie Carlson and Lisa Schmidt. Stephanie shared her innovative idea of the “field trip

binder” as well as presented us with an example. Lisa shared with us how she goes above and beyond for her students by partnering with the PE teacher on after school “Active Stations.” In addition Lisa explained to the PSI Health Team how she was able to secure a grant for this program as well. The PSI Health Team found these presentations very helpful and we have already received feedback that other staff members have implemented similar ideas in their schools! A very heartfelt THANK YOU once again to Lisa and Stephanie.

In addition to Stephanie and Lisa, a few other staff members also submitted Spotlight Presentations and unfortunately due to time constraints, we were not able to have every one present. Lisa Campbell, LPN shared her idea of “Nose Bleed Kits” please see below:

### 1. Scenario:

Let us pretend that we are all in our clinic. Each cot is occupied, the phone is ringing, and then a student runs into the clinic dripping blood from their nose. You need to quickly gather all the supplies needed to help this student and at the same time prevent blood from getting all over the place. Yuck! So, you have the student sit in an empty chair, grab some tissues in a hurry and try to maintain the blood. This could be a very messy situation! However, with my pre-assembled nose bleed kits this situation could have went much more smoothly.

### 2. So, what does a nose bleed kit consist of?

- A plastic bag to hold contents and later use for disposal
- A chucks pad to prevent dripping blood on the floor and on the student’s clothes.
- A hand full of tissues or gauze. I prefer tissues.
- A pair of gloves for your own personal use.

### 3. Why are nose bleed kits so awesome?

- Pre-assembled kits let you quickly grab all the supplies you need when a nose bleed walks into your clinic.
- Chucks pad prevents unwanted blood drips and splatters on your clinic floor.
- Easily disposed of after nose bleed has ceased.

Thank you Lisa, for your submission as well as finding a safe and efficient way to manage this common clinic situation in your school!



Robin Carlson, PSI Health Aide, also shared with us her idea of coordinating with Realeyes, please see below:

Did you know 80% of learning is through the visual process? And that 1 in 4 school children has an eye or vision problem? Realeyes is a FREE presentation about eye health and safety that can be provided by a local eye doctor. There are different presentations, depending on the age group:

- Sammy Safe-Eyes-for Pre-K and Kindergarten (30 min.)
- The Adventures of Rhet and Tina- for grades 1-2 (45 min.)
- The Case of Vinny Vision- for grades 3-5 (45 min.)

All materials are provided and it is simple to schedule.

This program is sponsored by the Ohio Optometric Association.

***Thank you, Robin, for informing us about this great resource and how it works in your school!***

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Finally, PSI RN, Veronica Tuschar shared with us her idea for "Documenting in Reference to the Medication Inventory Form":

Veronica has great ideas as to how nurses can have a quick reference sheet for any medication discrepancies, as well as where common discrepancies are found.

Unfortunately, most of Veronica's submission was through presentation, which again, we were just not able to accommodate due to time constraints.

***Thanks again Veronica for your ideas, time and efforts!***

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Following the "Spotlight's On" presentations at the Spring Meeting, the PSI Health Team listened to another excellent presentation by Carol Meszaros on "Keeping Up with the Ongoing Changes in Diabetes Management in the School Setting." Carol always makes her presentations practical and real while keeping us all interested! Carol's presentation and handouts were emailed to all PSI Health Staff as well as made available to staff on the PSI Health Intranet.

having Type I Diabetes herself. As a result of her multi-faceted expertise Carol shared with us information regarding the expiration of insulin. Though the information Carol shared is practical "real life," information, when we are in the school setting, we must follow the manufacturer's guidelines for insulin expiration. In addition, we must have prescriber orders to follow when managing a student with diabetes and administering insulin.

Just a few clarifications following Carol's Presentation: As many of you know, in addition to being the District Nurse for Olmsted Falls City Schools, Carol is a Certified Diabetes Educator and a Community Outreach Educator for the Juvenile Diabetes Research Foundation (JDRF) as well as

As always, thank you Carol, for once again, an excellent presentation as well as keeping us up to date with the ever-changing world of diabetes management!

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From the Desk of:  
**Meredith Sitko**  
Director Client Services



Thank you PSI Health Team Members who were able to attend the Inaugural Spring Health Meeting! We hope you enjoyed the dinner provided as well as received your certificate for 1.5 CEU's for the program. In addition staff that attended should have received a \$20.00 stipend. Raffle prizes were also awarded to lucky staff members as well!

In addition to the Spring Meeting, PSI Health Team Members also had the opportunity to earn another FREE CEU and gain valuable information on non-suicidal self-injury.

Nurses and health staff are very often the first line of defense when children are at risk for hurting themselves through self-injurious behaviors such as cutting, burning, stabbing, picking, or excessive rubbing, etc. PSI made special arrangements with Richard Leiberman, NCSP, an international speaker and expert on this topic, to assist you in learning how NSSI affects school health professionals and the students they serve. This webinar and CEU credit opportunity is still available for staff to access at [www.psi-solutions.org](http://www.psi-solutions.org).

### As usual, please read a few reminders for closing clinics for the summer:

Postural, Vision and Hearing screenings should be nearing completion.

- Send the Medication at School, End of Year Procedure letter home to parents/guardians (pg. 13. in the Medication section in the Health Resource Guide) for end of the year medication pick up.
- For proper disposal of meds not picked up (this may not be done until your return in the Fall if your building principal wants to allow additional time for pick up) Federal guidelines need to be followed. These guidelines can be found on page 25 in the Medication section of the Health Resource Guide
- Send home medication forms and care plans for completion over the summer for those students who will need them in the fall.
- Make sure that the updated Immunization information is provided to parents. The charts of the Immunization Requirements for fall 2015 School Entry were emailed to all health staff in February. These charts are for your reference only and should not be sent to parents. The 2015 ODH immunization summary for preschool has not yet been released; we will provide the summary as soon as available.
- Send letters home to parents of 6th grade students that will be required to have the Booster Tdap when they enter 7th grade in the fall. (page 15 in the Immunization section of the Health Resource Guide)
- Order supplies so clinics can open and be functional in the fall.
- Know the date your school is resuming classes for the 2015-16 school year.
- Safety and Violence Prevention Training - According to Ohio HB 276, all RNs and LPNs are required to have the four (4) hours of in-service training within 2 years of employment and every five years thereafter. Staff that is in need of this training have been notified by email and phone. **Contracts will not be sent to staff that do not have documentation of this training and the Diabetes Competency having been completed.**

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From the Desk of:  
**Meredith Sitko**  
Director Client Services



- Summer CPR/First Aid dates have been set. The schedule of classes has been sent to your psi-health email. **All staff must have current CPR/First Aid when beginning school in the fall.** Space is limited so call early. The June 17th CPR class is already filled. To make a reservation for a class please contact Brenda Anderson via email at [brendaanderson@psi-solutions.org](mailto:brendaanderson@psi-solutions.org) or phone Brenda at 800-841-4774 ext. 237 or 330-425-8474. Ext. 237. If leaving a phone message or sending an email, please include all details such as full name, phone number, desired session, etc. so that Brenda can properly register you.
- Please return ALL Vision and Hearing screening equipment, videos and any training tools that you have borrowed from PSI. If you need a UPS label call the PSI Health Services office at 330-425-8474 ext. 226 or 800-841-4774 ext. 226.
- Fingerprints! If the FBI and BCI Background check that PSI has on file is older than 5 years, you will need to be re-fingerprinted. More information to come.

***We would like to extend our sincere appreciation and gratitude to the following staff members with longevity who are retiring at the end of the school year:***

June Cekada, RN  
Donna Cesen, RN  
Judy Wilson, RN  
Pat Schneider, HA  
Sharon Providenti, RN  
Suzanne Tenkku, HA

***We wish you all the best!***

Have a wonderful and relaxing summer. Please call us with any questions or concerns!

-PSI Health Services Management Team



## Prevention News

PSI is proud to announce its official partnership with LifeAct (formerly known as SPEA) to be the Educational Partner for the newly created **suicide education and prevention** middle school program entitled **UROK**. Under this partnership, PSI will be able to provide this program to any of its middle schools at no cost to the school. This program was written specifically for middle school students and consists of two forty-five minute sessions. Trained PSI staff will conduct the program. **Ask your administrator if they would like the program during the 2015-2016 school year.** If they are interested, please contact [karenmckelvey@psi-solutions.org](mailto:karenmckelvey@psi-solutions.org) to be added to the schedule. Thank you for helping in this crucial education and prevention program.

## Professional Development News

**Webinars** - PSI has continued to develop its webinar offerings with a plan for a minimum of six additional presentations next school year. The latest presentation is described below and a recording of the webinar can be accessed on the PSI web site at:

[http://psi-solutions.org/event/psi-webinar-series-self-injury-critical-issues/?instance\\_id=77](http://psi-solutions.org/event/psi-webinar-series-self-injury-critical-issues/?instance_id=77)

### PSI Webinar Series: Self Injury-Critical Issues

Cost:

Free

Credit:

A certificate for one contact hour will be provided upon completion of the webinar and a survey.

Presenters:

Colleen Lorber, PhD, PSI's Executive Director of Client Services

Scott Poland, EdD, National Expert on Suicide and School Crisis

**Webinar**

### Self-Injury: Critical Issues

*with Scott Poland, Ed.D. and Colleen Lorber, Ph.D.*

**TUESDAY**  
April 28, 2015  
3:00 - 4:00 PM

A certificate for one contact hour will be given to participants upon completion of the seminar and an evaluation.

Cutting is the most common form of self-injury. This phenomenon has caught many school personnel, parents and community personnel by surprise. Several models have been identified to explain this behavior. A history of trauma is usually considered the most typical common denominator. This workshop will outline the many factors involved in this complex behavior and provide response guidelines for schools and strategies to help students reduce their self-injurious behavior.

[Register for the free webinar here.](#)





On April 23, 2015 there was a webinar **specifically written for PSI Health Staff** on Non-Suicidal Self-Injury. Again, one can register for and listen to the webinar at any time and one contact hour as well as one CEU from the Ohio League for Nursing is available upon completion. To access this health webinar, check the PSI website or this link:

<https://attendee.gotowebinar.com/recording/5796780698879386625>

All other webinar presentations from this school year have been recorded and archived on the PSI website. We are always searching for interesting and meaningful webinar topics. If you have any ideas, please send them to [karenmckelvey@psi-solutions.org](mailto:karenmckelvey@psi-solutions.org).

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## Safety and Violence Prevention Training- Have you renewed?

Safety and Violence Prevention Training - **Renewals Now Due** - With the enactment of Ohio HB 276 in 2007, all PSI employees (with the exception of health aides and medical assistants) are required to receive 4 hours of training in **Safety and Violence Prevention**. This training must occur within 2 years of employment and be repeated every 5 years thereafter. The majority of PSI employees completed this training during the 2008-2009 school year but a renewal may need to be completed if not done within this last school year. ***This is a requirement of your employment with PSI.***

We have found a resource for taking this required course online for a fee of \$10.00.

You may register at:

[Child Abuse Training Information - Ashtabula County](#)

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## PSI Offers Spring Workshop

Jessica Nave  
PSI Intervention Teacher - St. Dominic School

Steven Griffin delivered a simple but powerful message during his Practical Literacy Intervention Strategies workshop: A few things done well in literacy can go a long way.

“One thing can be a huge game-changer for one student,” Griffin said.

Griffin, the Director of Literacy and Reading Intervention for the Reynoldsburg City School District in Reynoldsburg, Ohio, encouraged participants to focus on five big ideas in

reading in order to accomplish this message. Those ideas - phonemic awareness, alphabetic principle, fluency, vocabulary, and comprehension - were presented to attendees using a combination of real-life examples with students of all ages, humor, videos, intervention strategies, and activities.

Workshop attendees, including educational specialists, ESL teachers, and speech and language pathologists, were presented with a literacy intervention framework that that focused on the five big ideas in combination with assessments, resources and activities that could be used for immediate classroom implementation. Many of these resources and activities are available on Griffin’s website, [www.readingresource.net](http://www.readingresource.net).

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## PSI Offers Spring Workshop Continued

Griffin spoke of Tier I and Tier II intervention strategies, early literacy interventions and especially focused on advanced alphabetic code during the March 6 workshop. Steve describes advanced code as any time a word in the written language has more letters than sounds, as opposed to basic code, which is any time a word has the same number of letters as sounds. According to Griffin, advanced code, including code variation and code overlap, is the number one cause of reading difficulties.

So what can be done when students struggle with advanced code and why is it such an issue for students? Citing Kelly Gallagher's *Readicide*, Griffin spoke of Finland's success story in reading education. Finnish students start schooling later than American students and perform highly in language arts. Why? Their language, Griffin says, is written in basic code. In America, the written language of English is complex as it is written in advanced code. To help students improve their advanced code reading skills, Griffin provided resources and activities to use with students for intervention in the area of advanced code, including his Sight Word Super System and his Sight Word Flip It app, which are available on his website. Other resources suggested for intervention in this area are mapping, use of word lists, advanced code flash cards, and fluency builders.

Building off of advanced code, Griffin also addressed the issue of reading multisyllabic words. He said that there are necessary pre-skills that need to be mastered before a student can start becoming fluent with multisyllabic words, including prefixes, suffixes, vowel sounds and combinations, and blending. When students cannot read multisyllabic words, they cannot accurately read content texts, class materials, and narrative or expository texts. Working on multisyllabic words with a program like REWARDS, Griffin said, can also allow students to experience increased comprehension and have more confidence in their own reading ability.

Other resources suggested for intervention in this area are mapping, use of word lists, advanced code flash cards, and fluency builders.

Griffin left participants with an easy-to-follow piece of advice for implementing his message of a "few things done well"-- **Just start**. He encouraged participants to start with one student, one parent, or one meeting and see where the strategies and interventions take you.

"Our responsibility (as educators) is to give hope," Griffin said. "We need to teach kids to read so they can make something of themselves."

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## ESS Fall Meeting

The Educational Support Services annual Fall Meeting will be held on Friday, **September 18, 2015**. Mark your calendar now for this important and informative event. Additional information will be mailed to you during the summer.

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## ESL and Foreign Language News

To all ESL and Foreign Language staff, THANK YOU for all your work and efforts this school year. You are valued more than you can ever know! Enjoy a peaceful and restful summer!



## ESL and Foreign Language News Continued

**PSI's Hui-ying Lee** proudly presented her students at the **1st National Chinese Honor Society** induction ceremony at Walsh Jesuit High School in April. Three students from Chinese 4 and five students from Chinese 3 were inducted. Hui-ying has continued to develop the Mandarin Language program at Walsh over several years and her efforts are producing some exemplary students. Congratulations to all!

**Kay Almy and Mary Goebel**, PSI ESL supervisor and Bedford School District ESL teacher, have developed a proposal for middle and high school students to receive elective credit for their ESL classes. Their next step is to write the curriculum for this project that they hope will provide consistency in learning objectives, develop English language acquisition skills and improve ESL class attendance. Once developed fully, the curriculum will be presented to PSI's middle and high schools.

### End of the Year Reminders...

- Please remember how much we appreciate all you do for your students, schools, and for PSI. Your expertise, dedication and willingness to deal with challenging situations cannot ever be truly measured. Enjoy the summer!
- If you are leaving PSI or unsure of your assignment for next year, please return any PSI materials to the Twinsburg office. Also return school keys and any other school items to your school office. Leave caseload notes on your students and what follow-up might be needed when the new school year starts.
- Check the date that your school will open in the fall. Many schools now open in August and you may need to report during that month.
- All employees should mark 'Final' at the top of your last timesheet if you use paper timesheets or if you utilize an electronic timesheet, indicate this under the section that asks, "Is this your final timesheet of the school year?"
- Check on your ODE license expiration date! If you have renewed your license this year, please send in a copy of your new license to the PSI Personnel Office, Attention: Patty Wey.
- PSI continues to do BCII (\$22.00) and FBI (\$24.00) fingerprinting checks at cost. Make an appointment with Jackie Weideman, ext. 221 if you need fingerprinting done.

From the Desk of:  
**Colleen Lorber**  
Executive Director  
Client Services

**Congratulations to PSI's *Jacqueline McCown* who was granted for the 7th time the Award for Continuing Education (ACE). Speech-Language Pathologists and Audiologists may meet the requirement of the ACE by earning seven ASHA Continuing Education Units (CEU's) which is equivalent to 70 contact hours in a thirty-six month period!**

As we are wrapping up another school year, I want to thank everyone for your dedication to your students, schools, and PSI. You are all valuable members of our team at PSI and without you our impact on student lives would not be possible. Thank you for all that you do to improve the lives of our students.

## ESS Spotlight

All year I have been hearing wonderful things from the ESS Supervisors about the hard work and dedication of our staff. The ESS Team and myself wanted to randomly recognize a few staff members who have been extraordinary this year.

Thanks to **Linae Cox** for going above and beyond to help PSI out in a pinch!

Thank you to **Ashley Haas, Heather Hefner, Holly Higgs, Heidi Smith, and Karen Stout** for keeping PSI's Online Caseload Report current!

Thanks to **Marilyn Mueller and Krista McGuire** for working so well together and setting the tone for an exemplary supervisory relationship!

Thanks to **Jessica Pardee and Karen Siiman** for all the "extras" you have offered to your schools and the other PSI and school staff in your buildings!

Thanks to **Jill Reddy and Kelly Watula** for your excellent teamwork to provide exemplary comprehensive intervention services to your students!

Thank you to **Kaitlin Kiczek, Chelsi Clark, Lauren Kane, and Nicole Pajeska** for your hard work and flexibility in your first year in the schools!

## Wrapping Up the School Year Reminders

- As you are working to complete all the year-end evaluations, be sure to rely on your team members and communicate/coordinate plans together to finalize all open cases.
- Remember to leave an updated list of the caseload, potential referrals, and any other important items to review for the next school year.
- Lock up all files, test kits, materials, etc. and take home any personal items for the summer.
- Make sure to submit your timesheets to PSI as soon as you are done with the school year.
- Ensure that the school's test inventory is on file at PSI and also in a file that is easily located in your school next year. If you have any test kits that belong to PSI, please return them to the office by June 30th, 2015.
- Please complete and hand in all reports to the office (online caseload, case reports, final reports, etc.) by June 30th, 2015.
- If you have any questions about wrapping up the school year, do not hesitate to contact one of the PSI Educational Support Services Supervisors.

From the Desk of:  
**Colleen Lorber**  
*Executive Director  
Client Services*

*We would like to extend our sincere appreciation and gratitude to the following staff members with longevity who are retiring at the end of the school year:*

Rosemary Morrissey  
Louise Daniel

*We wish you all the best!*

## Reflections on the Past School Year

Prior to the end of the school year, all ESS staff will be receiving a self-assessment tool related to their discipline. The purpose of this tool is to help you reflect on your work this past school year in order to identify your competencies and enhance your professional development. We would love to receive your feedback regarding this! If you would like to share any thoughts about these tools, please send me an email at [colleenlorber@psi-solutions.org](mailto:colleenlorber@psi-solutions.org).

## Important Updates for Psychs and SLPs

Many of our commonly used assessments (e.g., GFTA-3, WISC-V, WJ-IV COG, WJ-IV ACH, BASC-3, ABAS-3) have recently released new editions. The testing companies often offer free webinars on their new products. We encourage you to visit their websites as this is a great way for you to learn about the changes to the updated tools. Also, we encourage you to attend trainings offered in your area on the new assessment tools. Pay close attention to your emails from PSI as we are hoping to host a training in the fall for some of the new assessments.

Some of our schools have already purchased or made plans to transition to the new assessment tools. If you are new to your school and unsure of the ordering process or you are working in a charter school, please contact your Field Supervisor who will help you determine a plan for your school.

For any schools ordering Pearson products, please contact Pat Doolan or Lori Greitzer for details on how to get a discount for your school.

## Getting Ready for Next Year

- If you anticipate a need for protocols in the fall, order them now through your clerk if you are in a non-public. If you are in a charter, contact Pat Doolan or Lori Greitzer.
- If it has been 5 years since your last fingerprints were done, you will need to complete this before the 2015-2016 school year begins. We will send you information about how to complete this process at PSI if this pertains to you.
- If you need to renew your license for the 2015-2016 school year, please ensure that PSI has a copy of your new license on file.
- We are already in the process of organizing the needs for the schools as well as all of your tentative plans for the 2015-2016 school year. If you do not hear from us and you want your schedule to remain the same, you can assume it is remaining the same. We will contact each of you whose school may have changed an allocation. We will also contact each of you who are requesting a change in placement. This process is ongoing throughout the summer; however, we try extremely hard to have as many placements finalized as soon as we can. If you have any questions, feel free to contact us.

## Getting Ready for Next Year

The ESS annual Fall Meeting is tentatively scheduled for **September 18th, 2015**.

**THANK YOU FOR A WONDERFUL SCHOOL YEAR AND ENJOY YOUR SUMMER!**



## Help us Strengthen our Team and We ALL Win!

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- The team with the best players wins.
- The best team players often know other top players.
- It pays to have talented friends.
- We want to hire more talented, caring and passionate people like you!

Referring friends and family for positions with PSI demonstrates your confidence in our company and is the best compliment you can offer our team. To thank you for your referrals, we are offering a cash bonus!

PSI is interviewing for positions we expect to be available in the 2015-2016 school year. The positions include but are not limited to:

- School Psychologists
- Speech Therapists
- Occupational Therapists
- Registered Nurses
- Licensed Practical Nurses
- Health Aides
- Intervention Specialists
- Gifted and Talented Teachers
- ESL Teachers and Spanish Teachers

If you know qualified candidates that are interested in school-based positions, please complete an Employee Referral Form and submit it to PSI by email at [lauraseeley@psi-solutions.org](mailto:lauraseeley@psi-solutions.org), by fax at 866-687-2823, or by mail at 2112 Case Parkway S., Ste. 10, Twinsburg, OH 44087. (Please obtain the applicant's permission to submit their name and phone number for consideration.) The forms can be found on the PSI web site or through this link: <http://www.psi-solutions.org/wp-content/uploads/2015/04/RAF-2015-2016.pdf>.

In addition, if you have feedback about your own experience with PSI that might be helpful in making continuous improvements to our hiring process, we are all ears. Feel free to forward your feedback or suggestions to our attention at [laurenhicks@psi-solutions.org](mailto:laurenhicks@psi-solutions.org) or [karenjones@psi-solutions.org](mailto:karenjones@psi-solutions.org). Again, we appreciate your hard work and dedication to the PSI Team!